

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
20 OCTOBER 2021
7:30 P.M.
REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster is holding a regular meeting at 7:30 PM, on October 20, 2021 at Village Hall, at 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees: Mary Bryde, George Gaspar,
Village Police Chief: John Del Gardo
Village Engineer:
Village Counsel: Jennifer Herodes,
Clerk & Treasurer: Michelle Chiudina
Deputy Clerk-Treasurer:

Absent:

Tom Boissonnault

Todd Atkinson
Gregory Folchetti

Donna Milazzo

Pledge to flag.

Notion of Exits

Mayor Schoenig motions to open the regular meeting, Trustee Bryde 2nd, all in favor 4 to 0.

Regular Meeting

1. Parade Permit – Animal Victory Entertainment. Samuel Skeen of Animal Victory Entertainment requests a parade permit to close the road at 31 Prospect Street for filming from 8 PM to 11 PM. Mr. Skeen describes the scene that is being filmed and how he plans to accommodate the residents in the area. Mr. Skeen provides an overview of the area that he plans to shoot in and informs the Board that he has a pending written agreement to use the Parish House. He states that one person would be half way in the road but wants to keep the flow of traffic moving, and equipment will be handheld or on wheels, and will be battery powered. Mr. Skeen describes the safety precautions that the actors will be taking. Trustee Bryde asks why he decided to come to the Village for this project, and Mr. Skeen explains that a friend gave him the script and they also found this area. He also loves this area and has had a great experience working with the entities in the Village. Trustee Gaspar asks how bright will the lights be, and Mr. Skeen explains that the lights will be no brighter than a street light. Police Chief John Del Gardo asks if the entire street will be closed or if cars can get by and Mr. Skeen explains that all of the equipment is moveable. Code Enforcement Officer Bill Scorca asks what the plan is if there is inclement weather on Friday and Mr. Skeen notes that there is a rain date of the following day, October 23, at the same time. Trustee Gaspar inquires about the need for police presence if the road were to be shut down and Clerk Chiudina explains that there would be a fee to have a police officer at the scene. Mayor Schoenig notes that the Village will need an insurance certificate and the fee for the parade permit is \$150.00. Mayor Schoenig motions to approve the parade permit for October 22, 2021 at 8 PM to 11 PM, with a rain date of October 23 at and around 31 Prospect Street, Trustee Bryde 2nd, all in favor 4 to 0. Mayor Schoenig also notes that the Fire Department should be notified as well.
2. Boy Scouts Use of Wells Park. Mr. Perry Verrino representing Brewster Troop 1 requests that the Board allow Troop 1 to use Wells Park after the park closes for their meetings, possibly into December, with weather permitting. Mr. Verrino states that no facilities will be used other than the pavilion. Mr. Verrino notes that the Troop is currently using it now, and the scouts are dropped off and their parents normally don't stay. Mr. Verrino also states that depending on how cold it gets; they may come back in the spring to use the park then as well. Trustee Gaspar asks who will be taking the chain down and putting it back while the Troop is there and Mr. Verrino explains that he has been doing that, after asking a Police Officer if that was appropriate to do. He notes that the chain was not locked but merely wrapped around the post that it hangs off of and notes that a leader will put the cones back as well. Deputy Mayor Piccini motions to allow Brewster Troop 1 to continue to use Wells Park for their Troop Meetings on Tuesdays from 7:00 PM to 8:00 PM until December 15, 2021, Mayor Schoenig 2nd, all in favor 4 to 0.

3. Monthly Reports

- 3.1. Code Enforcement Report, September, 2021. Code Enforcement Officer, Mr. Bill Scorca, delivers the Code Enforcement Report for September, 2021. Mr. Scorca informs the Board of the status of multiple projects in the Village including the retaining wall at the First Baptist Church, 530 North Main Street, the General Bakeshop at 871 Route 22, 861-869 Route 22, 85 Main Street, and the 81 Main Street Fire. Trustee Bryde notes the number of permits and asks why there isn't a consistent number of permits from month to month. Mr. Scorca explains that the permits reflect who comes in but some people don't. Mr. Scorca and Mr. Hernandez remain diligent to ensure no one is doing work without a permit. Trustee Bryde notes the number of certificates and Mr. Scorca explains that the number of certificates correlates with permits. Mayor Schoenig motions to accept the Code Enforcement Report for September, 2021, Trustee Gaspar 2nd, all in favor 4 to 0.
- 3.2. Police Report, September, 2021. Chief John Del Gardo delivers the Police Report for September, 2021. Trustee Bryde asks what is a disobeyed sign ticket, and Chief Del Gardo explains that it could be a one way or a no right turn sign or something similar. Trustee Bryde notes the number of unlicensed driver tickets and assumes that the person was stopped for something else and Chief Del Gardo confirms this. Trustee Bryde notes the number of handicapped parking tickets and asks that the Department continues to give out tickets for that. She also notes the number of cellphone tickets is up from last month. Trustee Bryde also mentions the number of stop sign tickets is up from previous months but speeding is down from last month but still a lot. Trustee Bryde inquires about the man with a gun, and Chief Del Gardo states that this was unfounded. Trustee Bryde notes the number of fire alarms was six, and asked if these happen everywhere and Chief Del Gardo confirms this. Trustee Bryde asks about the trespassing ticket and Chief Del Gardo states that this was someone in Wells Park after dark as well as on private property. Trustee Bryde asks about the bridge that collapsed, and Chief Del Gardo explains that the bridge for the green lot parking lot to Railroad Avenue collapsed during Hurricane Henry. Trustee Bryde asks about the runaway child and Chief Del Gardo explains that the child was 11 years old and said he wanted to take a walk and was found by Kobackers. Trustee Bryde asks about the vehicle repairs, and Chief Del Gardo explains that all the cars needed routine maintenance. Trustee Bryde notes that the Main Street foot patrol increased, and asks how many officers are on bike patrol and Chief Del Gardo notes that there are three members of his department on bike patrol: one Sargent, one Detective, and one Police Officer. Trustee Bryde asks if the Village Police were notified about the open house at the fire department and Chief Del Gardo states that the Police Department was not notified. Trustee Bryde asks if there are any issues with the new Carmel Avenue Bridge traffic and Chief Del Gardo states that there are some issues with the continuation of construction and notes that there haven't been any accidents because people are driving slower to be cautious. Deputy Mayor Piccini asks if the Police Department has any need or interest in being notified if the fire department is having an event and Chief Del Gardo believes that the Police should be notified, as the Sherriff's Department was notified and Trustee Bryde agrees. Chief Del Gardo notes that the Police helped out with the fire at 81 Main Street and helped close down the street. Deputy Mayor Piccini would like to send a message to the fire department to ask that the police be notified for events. Mayor Schoenig motions to accept the Police Report for September, 2021, Trustee Bryde 2nd, all in favor 4 to 0.
4. Halloween in the Village. Chief Del Gardo states that the Police will be on duty to shut down the streets at 5 PM. Mayor Schoenig motions to close the streets in the Village on October 31, 2021 at 5 PM, Trustee Bryde 2nd, all in favor 4 to 0.
5. Award Refuse Bid. Clerk Chiudina reviews the bids for the refuse contracts with the Board. The Board discusses the bids and the parameters of the bulk pickup. Deputy Mayor Piccini motions to award the refuse bid to Suburban Carting for 2022-2024, with the option to extend to 2025 and 2026, Trustee Gaspar 2nd, all in favor 4 to 0. Deputy Mayor Piccini notes the cost to residents and what to raise it to. Clerk Chiudina will send out the estimates for the next meeting.
6. Brewster Heights Water Connection. Mayor Schoenig, along with Trustee Gaspar, Village Engineer Todd Atkinson, DPW Superintendent Domenic Consentino and Clerk Chiudina spoke with Town of Southeast Supervisor Tony Hay and Special Districts Administrator Levon Bedrosian to provide a temporary connection to Brewster Heights Water District to Village water, due to construction on their main line. Mayor Schoenig informs the Board that the connection may not be used but could be 75,000 gallons per day, at the highest and depends on the reservoir height. Trustee Gaspar confirms that the Village water system could handle the increase. Mayor Schoenig notes that if the Board is in agreement, an IMA will need to be written and notes that all expenses will be paid by the Town, so this will come at no cost to the Village. Mayor Schoenig motions to ask Counsel to write up an IMA regarding the water connection from the Village Water System to the Brewster Heights Water District, Trustee Gaspar 2nd, all in favor 4 to 0.

7. Correspondence Sent & Received for September, 2021. Mayor Schoenig motions to the approve the Correspondence Sent & Received for September, 2021, Deputy Mayor Piccini 2nd, all in favor 4 to 0
8. Minutes for Approval – October 6, 2021. Trustee Bryde motions to approve the Minutes for the October 6, 2021 meeting, Deputy Mayor Piccini 2nd, all in favor 4 to 0.
9. Vouchers Payable. Trustee Bryde reviewed the vouchers at Village Hall and found everything in order. Mayor Schoenig thanks Trustee Bryde.

9.1. A -	GENERAL FUND	\$32,713.93
9.2. C -	REFUSE & GARBAGE	659.99
9.3. EN -	ENGINEERING FEES ESCROW ACCT	16,610.00
9.4. F -	WATER FUND	8,345.02
9.5. G -	SEWER FUND	14,087.47
9.6. H65 -	WELLS PARK BIKE PATH CONNECTOR	2,730.00
9.7. TA -	TRUST & AGENCY	8,202.57

Total Vouchers Payable \$83,358.98

Mayor Schoenig motions to approve the vouchers payable, as written, Deputy Mayor Piccini 2nd, all in favor 4 to 0.

10. Other Business

- 10.1. Trustee Gaspar mentions the Table of Grace Invitation, and Mayor Schoenig states that he will be away and was asked to open the invitation up to the Board. Trustee Bryde notes that the invitation was specific to Mayor Schoenig and Mayor Schoenig clarifies that the invitation was for the entire Board. Trustee Bryde notes that she will attend.
- 10.2. Trustee Bryde notes the conflict of times with the Ragamuffin Parade and the Table of Grace Event but plans to attend both. Trustee Bryde mentions that the Community That Cares Coalition will have a medication take back day at the Sheriff's Department on Saturday, October 23, 2021.
- 10.3. Mayor Schoenig asks about the cars that the Village received as grants from Senator Harckham. Clerk Chiudina believes that the cars should be ready by the end of the year and the car we are leasing from Bayer Fleet may not arrive until February as it is being built. Mayor Schoenig mentions the backhoe for the DPW, that is also a part of this grant but has to wait until the Spring to order the backhoe. Mayor Schoenig spoke with DPW Superintendent Consentino regarding the paving on Wilkes Street, and Mr. Atkinson stated that the quote from Bottge will be the same as other quotes we will get. Mayor Schoenig motions to use the quote from Bottge, not to exceed \$9,000, Trustee Gaspar 2nd, all in favor 4 to 0.

11. New Business.

- 11.1. Mayor Schoenig notes that the Public Hearing for the Planning Board to review the Site Plan Application for Brewster Crossings will be on November 16 at 7:30 PM at 34 Prospect Street. The Board discusses the quorum policy and Counsel Herodes will check to see if all Board members can attend.

12. Public Comment.

- 12.1. Richard Prejs notes a gap on Oak Street and North Main Street that was not paved after the new sidewalks were put in. Clerk Chiudina will notify the Engineer in Charge at their next meeting.
- 12.2. Scott Seaman, Brewster Board of Education, notes the Community Forum on October 28th. He also notes that the Board is working on Brewster Vision 2026, which involves a facility task force, to discuss what the public wants for the schools, and can bond at the end of the year for repairs, if necessary. Mr. Seaman notes the Board of Education Meeting is Tuesday, October 26 at 6:30 PM. Mayor Schoenig asks when the Board will be discussing purchasing the corner property at 90 Farm to Market, and Mr. Seaman states the vote for that will be on December 7th, 7 PM to 9 PM. Mr. Seaman believes the school may put the tennis courts in that location.
- 12.3. Mr. Dan Logue, grew up in Brewster used to manage properties in Brewster, and is a municipal consultant for the DEP, the MTA and the National Parks Service, to provide insight on environmental concerns and clean ups, in Westchester and Putnam. He is starting a company and would like to offer himself as a resource to the Village.

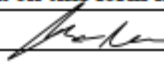
13. Mayor Schoenig motions to go into Executive Session, for legal and contractual matters, Deputy Mayor Piccini 2nd, all in favor 4 to 0.

14. Mayor Schoenig motions to come out of Executive Session, Trustee Gaspar 2nd, all in favor 4 to 0.

15. Mayor Schoenig motions to adjourn the regular meeting, Trustee Bryde 2nd, all in favor 4 to 0.

PARADE PERMIT APPLICATION

Applications shall be filed with the Village Clerk at least 60 Days in advance of the event and applicant is required to appear before the Board of Trustees at least 30 days in advance of the event:

Name of Parade Chairman: Samuel Alexander Skeen		Telephone Number: 401.662.9157	
Email: samuel@animalvictory.com		Cell Phone: 401.662.9157	
Organization Name: Animal Victory Entertainment, LLC		Org. Telephone Number: 401.662.9157	
Organization Address: 5550 Blackwelder St., Los Angeles, CA 90016			
Head of Organization: Samuel Alexander Skeen		Email: samuel@animalvictory.com	
Parade Date: 10.22.2021		Rain Date: 10.23.2021	Number of Participants: 16
Starting Time: 8:00 PM EST		Ending time: 11:00 PM EST	Number of Vehicles: 1
Assembly Street and assembly time: 31 Prospect St. Brewster, NY 10509 - 6:00 PM EST			
Details: One picture car (Chrysler LeBaron) will be parked street-side on the curb in front of 31 Prospect St.			
(Parish House of St. Lawrence O'Toole Church), and two actors will stand on the sidewalk in conversation			
(no stunts or complex choreography), crew lights and camera will be staged on sidewalk adjacent to 31 Prospect St.			
Starting Point: 31 Prospect St. Brewster, NY 10509			
Termination Point: 29 Prospect St. Brewster, NY 10509			
Parade Route: Sidewalk and curbside parking of 31 Prospect St., with minor gear and crew			
possibly extending to 29 Prospect St., major equipment locked or secured (except for the Picture Car)			
can also be moved temporarily to accommodate flow of traffic (foot or vehicle).			
All information furnished on this form is true and complete to the best of my knowledge and belief.			
Signature of Applicant: 		Date: 10.15.2021	
Approved by Village Board of Trustees.		Date:	Permit Number:
Village Clerk, Michelle Chiudina:		Date:	
Recommendation of Brewster Police Department:			
BPD Signature:		Date:	
BPD to Notify:	Officer/Admin Name:	Date:	Name/method of Contact:
Fire Department:			
P: 279-3555 Fax: 279-8849			
Sheriff's Office:			
P: 225-4300			
Fax: 225-4154			
State Police:			
P: 279-6161			
Fax: 279-7046			

Failure to properly fill out this application or meet the requirements stated at the top of this form may result in denial of the permit application. Revised: February, 2020.

Wells Park

Multiple Use Facility Rental Agreement

Date: Oct 7, 2021

Brewster Boy Scouts Troop 1 Stan Haywood
Name of Organization Contact Person

Boy Scout Weekly Troop Meeting
Type of class License Number

Stan Haywood 13 Wilson Rd Brewster
Instructor Address

845 279 9124 845 406 5926 FURNACEMANSTAN@gmail.com
Instructor Home Phone Cell Phone Email

6:30 pm Tuesdays 2 Until Park Closes for Season
Start Time Dates of use #of hours per use Total Dates Requested

Facility Requested:
Wells Park:

☒ Pavilion ☐ Stage ☐ Stage/Exercise ☐ Tiered Area Movie or Exercise
☐ 1/2 Field ☐ Full field ☐ Tennis Court ☐ Tennis courts (other)
☐ Farmers Market

A COPY OF YOUR CERTIFICATE OF INSURANCE MUST BE SUBMITTED TO THE VILLAGE CLERK ALONG WITH THIS COMPLETED FORM ALONG WITH REFUNDABLE DEPOSIT AND PAYMENT. YOU WILL RECEIVE AN ACKNOWLEDGEMENT OF YOUR REQUEST.

OFFICE USE ONLY			
APPLICATION COMPLETE: _____	FEE PAID: _____	DEPOSIT: _____	INSURANCE: _____
HOLD HARMLESS AGREEMENT: _____		ROSTER SUBMITTED: _____	
REQUEST APPROVED: _____		DENIED: _____ No scheduling conflict exists _____ Initial _____	
Director of Recreation and Parks: _____		Date: _____	

September, 2021 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

SEPTEMBER, 2021 SUMMARY REPORT

		Year to Date
A.1560 SAFETY INSPECTION =	\$960.00	5,720.00
A.2555 BUILDING FEES =	1,909.50	7,637.00
A.2590 PROPERTY REG =	175.00	3,450.00
<hr/>		
TOTAL FOR SEPTEMBER =	\$3,044.50	16,807.00
PERMITS:	6	
VIOLATIONS/TICKETS:	1	
INSPECTIONS*:	2	
CERTIFICATES:	7	

*Inspections total does not include inspections that the Village does not charge for as inspections, such as site visits, plumbing inspections, final inspections, gas tests, driveway inspections, boiler inspections, dryer vent inspections, roof inspections, etc. The inspections listed above are reflected in building fees and are a part of the permit amount.

SEPTEMBER 2021 MONTHLY REPORT



POLICE CHIEF
John Del Gardo

VILLAGE OF BREWSTER POLICE DEPARTMENT
MONTHLY REPORT

To: Mayor James Schoenig - Board of Trustees
FROM: Police Chief John Del Gardo
SEPTEMBER 2021

911 CALLS	78	VEHICLE REPAIRS	\$ 1,429.53
WALK IN COMPLAINTS	4	VEHICLE MILEAGE	4702
TOTAL CALLS FOR SERVICE	80	VEHICLE FUEL	655
FOOT PATROL			
Main Street:	87		
MTA	8		
Bike Patrol	8		
Residential:	27		
TOTAL HOURS	130		
Court Hours - Village	48	(Security Detail) 3 Officers	
Court Hours - S.E.	100	(Security Detail) 3 Officers	
TICKETS			
Uniform Traffic Tickets:	149		
Parking Tickets:	101		
Local Ordinance	6		
TOTAL TICKETS	256		
ARRESTS			
CASTRO 511 ARREST	1		
TOTAL ARRESTS	1		

911 DISPATCHED CALLS - 76 CALLS
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AIDED - 19
EDP - 10
VEHICLE ACCIDENT - 6
MAN WITH GUN - 1
DISPUTE - 7
DISORDERLY PERSON / INTOX PERSON - 5
911 HANG UP - 1
FIRE ALARM - 6
NOISE COMPLAINT - 1
FRAUD - 1
TRESPASS - 6
BOLO - 1
PARKING CONDITION - 1
WELFARE CHECK - 1
LOOSE DOG - 2
SUSP PERSON - 1
WIRES DOWN - 1
SERVE ORDER OF PROTECTION - 1
BRIDGE COLLAPSE - 1
RUNAWAY CHILD - 1
GAS ODOR - 1
DISABLED MOTORIST - 2

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

SEPTEMBER 2021

SPEED – 81

RED LIGHT – 10

STOP SIGN – 19

CELL PHONE – 16

HANDICAP PARKING – 13

UNLICENSED DRIVER – 9

SEATBELT – 1

ONE WAY STREET – 1

DISOBEY SIGN - 2

TOTAL – 152

CORRESPONDENCE
September, 2021

CORRESPONDENCE RECEIVED:

1. Anthony Scannapieco, Jr. & Catherine Croft, Commissioners, Putnam County Board of Elections, Early Voting dates, times and polling locations in Putnam County in 2021 (dated 9/7/21, received 9/9/21).
2. Anthony Scannapieco, Jr. & Catherine Croft, Commissioners, Putnam County Board of Elections, 2021 Statewide Ballot Proposals (dated 9/17/21, received 9/20/21).
3. Putnam County Youth Bureau sent information pertaining to Project Pegasus, Fall 2021 (received 9/24/21).
4. Joseph Starks, President, ECC Technologies Inc. and Debra LaBelle, Director, Office of Telecommunications sent this letter regarding the Comprehensive Broadband Connectivity Act (dated 9/27/21, received 10/1/21).

CORRESPONDENCE SENT:

1. Reading history and bill detail form was sent to the owners of 2637 Carmel Ave. explaining their abnormally high consumption (dated, 9/24/21).